# Office of Research Administration

**ORA-00-08: COST REQUIREMENTS FOR**

**EXTERNALLY FUNDED PROPOSALS**

**ORA-00-08.01** **Definition(s)**

**Proposal**: A document proposing a project, which may or may not be research-related, that generally constitutes a request for sponsorship of that project.

**New Proposal**: For this policy, a proposal will be treated as new if it is not considered a continuation by the sponsor.

**ORA-00-08.02** **Related Policies**

See other UA/ORA policies regarding proposal submission, including but not limited to:

1. UA Rule [3359-2-05](https://www.uakron.edu/ogc/universityrules/pdf/02-05.pdf) University Research, copyright, and patent policy.
2. [ORA-00-02](https://www.uakron.edu/research/ora/docs/ORA-00-02%20Defining%20Sponsored%20Programs.pdf) Defining Sponsored Programs.
3. ORA-01-02 Proposal Submission Deadline.
4. UA Rule 3359-20-03.2 Tenured and tenure track faculty workload.

**ORA-00-08.03** **Reason for Policy**

Historically, the University of Akron has substantially subsidized external research and other sponsored programs through funding from the General Fund. The purpose of this policy is to reduce the strain on the General Fund for: 1) those items considered direct costs on research projects, including full graduate student stipends and tuition remission and academic year faculty effort; and 2) waived indirect cost recovery from sponsors.

**ORA-00-08.04** **Policy**

All new proposals submitted on or after July 1, 2025 shall include a budget accounting for full stipend and full tuition remission per year per graduate student who will be paid from the project. All graduate research assistants working on sponsored projects must be supported fully by the project for stipend and tuition remission by July 1, 2028 as general fund dollars will cease to be allocated for that purpose unless an exception is approved by the Dean, Provost, and CFO.

Faculty wishing to teach less than the teaching workload assigned by their chair as governed by the university workload policy (UA Rule 3359-20-03.2) will be required to “buy out” that reduced teaching time on a per credit basis at a cost commensurate with their pro-rated 9-month salary. Approval is required by the department chair, college dean (or designee), and Provost (or designee) and designation of funding source and plan for course coverage must be submitted for review before approval can be considered.

Every new proposal with less than full indirect costs (IDC) or full tuition remission per student per year will be reviewed by the Vice President for Research and Business Engagement or their designee. Determination of whether the proposal can be submitted will be based on management and budget decisions.

The Principal Investigator (PI) may arrange for dollars from other unrestricted sources (such as college, department, or PI IDC or other accounts; external sources) to fund teaching “buyout” and graduate student tuition.